



# MINOR SUBDIVISION APPLICATION

\$50 base fee plus \$50 per lot created | Recombinations are \$50

*Confirm exact fee with staff. Cash/Check Accepted – Make check payable to Oglethorpe County*

Submit review materials electronically by emailing a signed copy of the plat and completed application as PDF's to [planning@oglethorpecountyga.gov](mailto:planning@oglethorpecountyga.gov) . *Note: Review fees must be received before plats are approved.*

**You are proposing to: (please check)**   ☐ **Create New Lots**   ☐ **Recombine Lots**

Subdivision Name (Name on Plat): \_\_\_\_\_ Subdivision Section (if applicable): \_\_\_\_\_

Street Address and /or Street Name(s): \_\_\_\_\_

Tax Map Number(s): \_\_\_\_\_ Total Acres: \_\_\_\_\_ Parcel Zoning(s): \_\_\_\_\_

Total # of lots: \_\_\_\_\_ # of New Lots: \_\_\_\_\_

**The proposed parcels are served by [Check appropriate box]:**

☐ Public Water and Sewer   ☐ Public Water and Septic   ☐ Well and Septic

**Property Owner(s):** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Professional Representative:** \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature of Owner/Professional Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Staff makes every attempt to review plats within 72 hours. Please schedule real estate closings accordingly. Following plat approval by the Oglethorpe County Planning & Development Department, your Professional Representative may record the plat through the Georgia Clerk's Authority online portal. A digital copy of the approved plat will be emailed to the Professional Representative for recording purposes.

Oglethorpe County Planning + Development | [www.oglethorpecountyga.gov](http://www.oglethorpecountyga.gov)  
P.O. Box 261 · Lexington, Georgia 30648 · 706-743-5270

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